

UCSD#4 District-Wide Parental Involvement Procedure

Title One

In support of strengthening student academic achievement, each local education agency (LEA or school district) that receives Title I, Part A funds must develop jointly with, agree upon with, and distribute to, parents of participating children a written parental involvement procedure that contains information required by section 1118(a)(2) of the Elementary and Secondary Education Act (ESEA) (district wide parental involvement policy). The procedure establishes the LEA's expectations for parental involvement and describes how the LEA will implement a number of specific parental involvement activities, and is incorporated into the LEA's plan submitted to the State educational agency (SEA).

GENERAL EXPECTATIONS

Uinta County School District Number Four agrees to implement the following statutory requirements:

- The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school will work with its school to ensure that the required school-level parental involvement procedures meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school district will incorporate this district wide parental involvement procedure into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- The school district will involve parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.
- The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring-

- (A) that parents play an integral role in assisting their child's learning;
- (B) that parents are encouraged to be actively involved in their child's education at school;
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

DESCRIPTION OF HOW THE DISTRICT WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT PROCEDURE COMPONENTS

1. Uinta County School District Number Four will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA:
 - Share draft copy of the parent involvement plan with Parent Advisory Groups at each site and gather input
 - Provide copy of plan for review at monthly School Board meetings
 - Provide draft copy to parents of Mountain View K-8 students.
2. Uinta County School District Number Four will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 - Host Parent Advisory Councils at each school site in the district
 - Regularly survey parents at scheduled Parent Teacher Conferences
 - Hold community meetings to foster communication when considering implementation of new programs.
3. Uinta County School District Number Four will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
 - Make district facilities available to support such activities
 - Support parent training opportunities in the district's instructional programs
 - Support parent training as an integral part of our kindergarten screening process
 - Arrange school meetings at a variety of times, conducting in-home conferences or phone conferences between teachers or other educators who work directly with participating children with parents who are unable to attend those conferences at school
4. Uinta County School District Number Four will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs:
 - State-operated Preschools (LUCDC)
 - VIB parental involvement strategies
 - Parent Education Network strategies
 - Train parents to enhance the involvement of other parents
5. Uinta County School District will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.
 - An Annual Title I Meeting will be held at Mountain View K-8 to which all parents will be invited
 - The district's parental involvement policy will be evaluated for its content and effectiveness, including identifying barriers to greater parental participation
 - The district will use this evaluation to design strategies for more effective parental involvement
 - The district's Title I Director will be responsible for conducting this annual review.
 - Parents will play an advisory role in this evaluation

Uinta County School District Number Four will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

- A. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or schools, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph—
- the State's academic content standards
 - the State's student academic achievement standards,
 - the State and local academic assessments including alternate assessments,
 - the requirements of Part A,
 - how to monitor their child's progress, and
 - how to work with educators:

(List activities, such as workshops, conferences, classes, both in state and out-of-state, including any equipment or other materials that may be necessary to ensure success.)

- District provided informational packets
- State workshops and conferences (PLC Training, Marzano Training)
- Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.

- B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

- Hosting parent opportunities at each Title I school in literacy training, research based approaches to teaching mathematics.
- Using technology (Internet websites, email, software, iPads, Chromebooks, Google Classroom, digital resources, etc.).

- C. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- Administrative and teacher participation state School Improvement Conferences
- Administrative participation in Title I Directors Meetings
- District administrative meetings on enhancing parent involvement programs
- District review of parent & community survey results and implications

- D. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

- Providing parent resources centers & Library lending materials at each Title I school
- Public preschool coordination efforts (Child Find Activities, CDC Transition Meetings, Kindergarten Screening Activities, etc.)

- E. The school district will take the following actions to ensure that information related to the school and parent-program, meetings, and other activities, is sent to the parents in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
- Notes home, mailings, newsletters, newspaper notices, emails, notices on website, etc.
 - Spanish translation (oral or written) if needed

Acceptance and Review

This District-wide Parental Involvement Procedure has been developed jointly with, and agreed on with, parents of children in Title I, Part A schools, as evidenced by building Parent Advisory Council agendas and rosters, Title One Family Nights, and Community meetings.

The Board of Trustees of Uinta County School District Number Four reviewed this procedure on October 8th, 2019, and this review allows for a one-year operational period. The school district will distribute these procedural steps to all parents of students in Title I, Part A schools on or before October 22nd.

Signature of authorized official

October 13, 2020