

Uinta County School District #4

Smart Start School Reopening Plan



Uinta 4 Board Approved: 7-28-2020

Wyoming Department of Education Approved: 8-3-2020

Uinta County Health Officer Approved 8-4-2020

Expectations

PLAN ASSURANCES

Uinta 4 Board of Trustees and Superintendent of Schools, Jeffrey M. Newton, verify that the following assurances have been met in the district re-entry plan:

- 1. The district has developed a plan for school reopening and continued operation considering these potential scenarios:**
 - Tier I (Open): In-person classes and activities, as appropriate. Minimal adapted learning on a limited, as-needed basis. Most students in school at the same time under the provisions of current health orders. Social distancing and face coverings to the greatest extent possible. Buildings open to all students. Per Uinta County Health Officers' requirement, face coverings will be required when social distancing of six feet can't be maintained.
 - Tier II (Hybrid): Combination of in-person and adapted learning is required due to local or state health directives. Social distancing and face coverings to the greatest extent possible for those attending in person. Buildings open to some students. Per Uinta County Health Officers' requirement, face coverings will be required when social distancing of six feet can't be maintained.
 - Tier III (Closed): School buildings closed to students due to local or state health directives or orders. School districts will follow provisions in the approved adapted learning plan. Buildings are not open to students.
- 2. COMMUNICATIONS**
 - District leaders have read the communications requirements in the Wyoming Department of Education Smart Start Working Document and have incorporated these requirements into the district plan for reopening schools.
- 3. SAFETY AND WELLNESS**
 - District leaders have read the safety and wellness requirements in the Wyoming Department of Education Smart Start Working Document and have incorporated these requirements into the district plan for reopening schools.
- 4. SCHOOL OPERATIONS**
 - District leaders have read the school operations requirements in the Wyoming Department of Education Smart Start Working Document and have incorporated these requirements into the district plan for reopening schools.
- 5. INSTRUCTION AND TECHNOLOGY**
 - District leaders have read the instruction and technology requirements in the Wyoming Department of Education Smart Start Working Document and have incorporated these requirements into the district plan for reopening schools.

Disclaimer: Health orders are subject to change. Current health orders will take precedence over any health orders referenced in the Uinta 4 Smart Start plan.

Introduction

The greatest desire of the Uinta 4 Board of Trustees and the administrative staff is for schools in Uinta 4 to open on August 26th in a fashion that most closely resembles “business as usual” while prioritizing the safety and well-being of students, staff members and community members. We believe that the best place for our students to receive their education is within our buildings working in-person with the amazing teachers and staff members that we have in Uinta 4. We also understand that it is our duty to provide the same, high quality education for those students who are unable to attend school in-person due to medical reasons, concerns about COVID-19 or attendance limitations set forth by state and local health orders. Uinta 4 will work closely with the Uinta County Public Health officers on an on-going basis to determine the safest learning environment for students and staff members.

Uinta 4’s Smart Start plan has been developed over a three-month period through the work of the Uinta 4 Reopening and Transition Committee, the Uinta 4 Board of Trustees and Uinta County Public Health Officers, Dr. Michael Adams and Nurse Kim Proffit. Three members of this twenty-two-member Reopening Committee are also part of the Uinta County Emergency Management Team. School nurses Chris Stoddard and Dallas Cottam along with Superintendent Jeff Newton have met weekly with this county-wide team. In addition to the advice provided by Dr. Adams and Nurse Proffit during these weekly meetings, Superintendent Newton will meet with Uinta County health officers to review the final draft of Uinta 4’s Smart Start plan and receive approval prior to submitting the plan to the Wyoming Department of Education (WDE). Uinta 4’s Smart Start plan, approved by the Board of Trustees on July 28, 2020, follows the requirements set forth by the WDE and Uinta County Public Health and details the strategies that the school district will implement during 2020-2021 school year for the following three Tiers:

- **Tier I (Open)**-In-person classes and activities, as appropriate. Minimal adapted learning on a limited, as-needed basis. Most students in school at the same time under the provisions of current health orders. Social distancing and face coverings to the greatest extent possible. Per Uinta County Health Officers’ requirement, face coverings will be required when social distancing of six feet can’t be maintained. Buildings open to all students. Health orders are subject to change so methods of instructional delivery and parameters dictating student participation, interaction and movement within the school buildings will be adjusted accordingly.
- **Tier II (Hybrid)**- Combination of in-person and adapted learning is required due to local or state health directives. Social distancing and face coverings to the greatest extent possible for those attending in person. Buildings open to some students. Per Uinta County

Health Officers' requirement, face coverings will be required when social distancing of six feet can't be maintained. Health orders are subject to change so methods of instructional delivery and parameters dictating student participation, interaction and movement within the school buildings will be adjusted accordingly.

Tier III (Closed)- School buildings closed to students due to local or state health directives or orders. School districts will follow provisions in the approved adapted learning plan. Buildings are not open to students.

Knowing that students may choose to attend school through a variety of scenarios, the following definitions will be used to describe the possible physical settings of students:

Homebound instruction means offering instruction to a student that is at home or hospitalized for more than one week due to injury or illness. W.S 21-4-402

Remote Education classes are delivered by a teacher located in a physical classroom with students present while also providing simultaneous remote instruction. Remote education instruction is delivered through interactive, synchronous technology which allows the student receiving the remote education to ask questions, make comments, and interact in real-time with the teacher, classroom students, and other remote students. Remote education is synchronous delivery with the teacher instructing the class and a portion of the students assigned to the class located in a physical classroom interacting with students located off-site. Students would remain enrolled in Uinta 4 under this model. This option fits perfectly with our summer project of installing EduCamPTZ classroom cameras and enhancing the sound systems in all classrooms in the school district. Google Classroom will be the platform for instructional delivery. Attendance will be tracked twice each day for elementary students and by class period for secondary students.

Classroom Based Virtual Education classes intended for classroom instruction may also be instructed through technology outside the physical classroom. The virtual education instruction may be synchronous or asynchronous and delivery must be available to any student eligible to be enrolled in the class including those who may not have internet access and those who may only attend through virtual education. Classroom-based virtual education may only be delivered to students who reside in the district and have primary enrollment in the school providing the instruction. Students would remain enrolled in Uinta 4 under this model. This option fits perfectly with our summer project of installing EduCamPTZ classroom cameras and enhancing the sound systems in all classrooms in the school district. Specifically, "classroom based virtual education" will be very beneficial for a variety of situations. For example, if a student needs to stay home due to underlying health conditions or medical concerns, they will be able to stay enrolled as a student in Uinta 4 and receive their instruction either from a live feed from the classroom or by on-demand viewing of the instruction via a recording posted to Google Classroom. Similarly, the same scenario would apply for a student who is temporarily quarantined at home due to COVID -19. Students in these two scenarios would be able to move back and forth between virtual education and in-person classroom education, as needed. Also, if a student doesn't have underlying health conditions or medical concerns but, instead, is just

reluctant to attend school due to COVID-19, they could also remain enrolled in Uinta 4 and receive their education through the previously described “classroom based virtual education” option. However, their movement between virtual education and in-person classroom education would be much more limited. Google Classroom will be the platform for instructional delivery. Attendance will be tracked twice each day for elementary students and by class period for secondary students. Uinta 4 will submit a Classroom-based Virtual Education Program Application and Statement of Assurance to the WDE for approval. Uinta 4 will use only teachers employed by our district and these teachers who instruct under this model will be required to complete one, seven hour Wyoming PTSB approved workshop focused on using virtual education methods to instruct students.

Virtual Education programs and classes are approved by the agency pursuant to W.S 21-2-202(a)(xxx), W.S. 21-13-330(f-k) and Chapter 41 Virtual Education Rules for delivery when the teacher and students are in separate locations. **Uinta 4 will not deliver virtual education in this way. However, for the purpose of communicating all options to our parents, we deemed it necessary to include this option in our plan.** Virtual education instruction is primarily delivered through technology and can be asynchronous, synchronous or a combination of both. Student would not be enrolled in Uinta 4 under this model. Students would have to enroll in a different education program that has previously been approved by the Wyoming Department of Education to deliver education under the guidelines described above.

Adapted Learning Plan- In the spring of 2020, the school district submitted an Adapted Learning Plan to the Wyoming Department of Education detailing the district plan to implement instruction when schools are closed. An updated version of this plan will be reinstated if the district enters into a Tier II limited closure of a classroom/school or if the district enters into a Tier III full closure during the 2020-2021 school year. This Adapted Learning Plan will be in effect for the duration of any Tier II or Tier III closure.

Communications

Background

In March 2020, Uinta County School District 4 (Uinta 4) closed schools for in-person learning due to the COVID-19 outbreak and related public health orders. Following the Wyoming Department of Education’s (WDE) approval of the district’s Adapted Learning Plan, students engaged in remote learning through the remainder of spring semester.

In early May 2020, the Uinta 4 Reopening and Transition Committee was formed. This 22- member committee representing all aspects of the school community, including parents and county health officials, has met on eight different occasions as of July 29, 2020. The purpose of this committee has been to create, **thoroughly communicate**, and effectively implement a COVID -19 Transition and Re-entry Plan that (1) prioritizes the safety and well-being of students, staff members and community members; (2) allows students to continue to learn at the highest level possible in an equitable and seamless manner

and (3) creates a system of preparedness and flexibility as we move forward in these unpredictable and challenging times. This committee will continue to meet weekly until school reopens on August 26th.

In early July, the district conducted a comprehensive survey of both parents and staff members that produced great insight for the reopening of school and for improvements needed if schools close again due to health orders and we must follow our adapted remote learning plans again. For example, 76% of parents who were surveyed and 77% of staff members surveyed said their preference for schooling for the 2020-21 school year was all in person learning in school. In general, both parents and staff members are willing to do what it takes to keep our schools open beyond August 26th. For example, 75% of parents and 92% of staff members stated that they are willing to wear a face covering in order to keep schools open. Likewise, 91% of parents and 99% of staff members stated they are willing to do temperature and symptoms checks in order to remain open. 95% of parents and 100% of staff members are willing to immediately report COVID-19 symptoms and 80% of parents and 95% of staff members are willing to social distance in order to remain open. These results just validate what many of us already know. We live in a great community and we are willing to solve our problems by working together for the benefit of our children.

Uinta 4's preferred method of instruction is the traditional educational environment. Therefore, to the extent possible, based on guidance from state and local health officials and the WDE, the district plans to open school buildings to students with some new health precautions. Uinta 4 will use the WDE's recommended Smart Start framework for reopening. The framework, which is based on tiers, will allow the district to quickly adapt educational delivery based on recommendations from our health officials.

According to the Smart Start framework, Wyoming schools should be prepared to quickly and efficiently adapt school operations as the rapidly evolving COVID-19 landscape changes. The framework consists of three tiers:

- Tier I—Schools are open to students with some new health precautions such as social distancing and the use of face coverings.
- Tier II—This is a combination of in-person instruction with possible intermittent closures and quarantining of students and staff.
- Tier III—in this phase all school buildings would be closed to students, similar to what occurred in March.

Communication Focus and Target Audience

The goal of this plan is to share with students, parents, staff and the community timely, centralized communication regarding the reopening of schools. This will include information about reopening expectations, policies, procedures, instructional delivery, transportation, nutrition, activities and safety protocols. At the direction of our county and state health officers, this plan will assist district officials in communicating to stakeholders about potential new cases and related implications. Throughout the process, the district will remain in close contact with local and state health authorities to monitor disease levels and control measures. Throughout the school year, stakeholders will be asked to provide feedback regarding everything from instructional practices and engagement to safety measures and technology. The effectiveness of the district's communication strategies will be measured based on the results of stakeholder

surveys, website and Facebook analytics, phone calls, emails and feedback received through in-person conversations. Uinta 4 communicates with parents and staff members in a variety of ways. For district-wide communications and updates, the district uses zoom conferences, press releases, postings on the district website, Facebook and Twitter. In addition, district-wide communications to parents and staff members are distributed through Power School K-12 Swift Alert which sends phone calls, texts and emails to all parents and staff members. The official spokesperson for Uinta 4 for all communication related to COVID-19, including the reopening of schools or possible school closures will continue to be Superintendent Jeff Newton.

Communication Plan Implementation

The district will communicate the process for reopening schools on August 26, 2020 while seeking periodic feedback from parents, students and staff about preferred methods of instructional delivery, strategies to help school remain open beyond August 26th and suggestions for improvement as we proceed. This communication plan includes, but is not limited to:

- The Uinta 4 Reopening and Transition Committee was formed in early May. This 22-member committee representing all aspects of the school community, including parents and county health officials, has met on eight different occasions as of July 29, 2020. The purpose of this committee has been to create, **thoroughly communicate**, and effectively implement a COVID -19 Transition and Re-entry Plan that (1) prioritizes the safety and well-being of students, staff members and community members; (2) allows students to continue to learn at the highest level possible in an equitable and seamless manner and (3) creates a system of preparedness and flexibility as we move forward in these unpredictable and challenging times. This committee will continue to meet weekly until school reopens on August 26th.
- Superintendent Newton's Weekly School Reopening Update: This update originated on May 29, 2020 has been sent out to all parents and staff members once each week since July 1st and will continue to be sent out until school begins on August 26th. This update provides information about the reopening plan's development and opportunities to provide feedback.
- Survey parents/guardians regarding their preference for school opening in the fall. This survey was conducted in early July and survey results were shared and discussed at the July 14th Board of Trustees Meeting.
- Provide statement notifying stakeholders the district is working on the plan to be submitted for approval by August 3, 2020. This has taken place once each week since July 1st via Superintendent Newton's weekly update to all parents and staff members.
- Send parent/guardian/student/ survey asking them what went well with educational delivery and what could have been improved during last spring's COVID-19 closure. This survey was conducted in early July and survey results were shared and discussed at the July 14th Board of Trustees Meeting.
- Share finalized plan with all stakeholders as soon as it is approved.
- Provide principals with a regular communication listing key messages that will go to stakeholders leading up to the start of school. All building principals are members of the Uinta 4 Reopening and Transition Committee.
- Continue to follow Uinta 4's Communication Plan (Appendix A) to inform stakeholders

- in regards to reopening plans, temporary closing plans and timely updates.
- Ensure all materials are easily translatable into Spanish.

The district will continue to communicate processes and provide updates to stakeholders regarding changes in protocol or outbreaks.

- The Uinta 4 Reopening and Transition Committee will continue to meet once each month once school resumes for the purpose of providing continuous improvement and feedback to our transition process.
- Superintendent Newton's Weekly School Update will continue to be sent weekly once school resumes to facilitate accurate communication to all stakeholder.
- Superintendent Newton will continue to attend weekly meetings with the Uinta County Emergency Management team, Wyoming Association of School Administrators (WASA) and the Wyoming Department of Education to stay abreast of our community's health situation.
- Communicate how evolving health guidelines could change how education looks. This will include a reminder about the three tiers.
- Communicate via the Uinta 4 Board of Trustee meetings as a monthly information and discussion item.
- Continue to facilitate communication with local media (Bridger Valley Pioneer) via email and phone calls.
- Communicate with all stakeholders via zoom conferences, postings on the district website, Facebook and Twitter. In addition, district-wide communications to parents and staff members will continue to be distributed through Power School K-12 Swift Alert which sends phone calls, texts and emails to all parents and staff members.

The district will continue to earn stakeholder understanding and trust as we work together to navigate the unique challenges set forth by COVID -19:

- Continue to engage stakeholders and provide opportunities for input.
- Ensure that all COVID-19 communications regarding exposure, new cases and related implications are handled in a way that do not violate federal FERPA or HIPPA laws, using protocols provided by the Uinta County Health Department.
- Messages will continually thank stakeholders for their partnership and ask that they recognize the situation is evolving and things can change.
- Continue to highlight the great work being done at Uinta 4 using our multiple communications methods including the monthly Spotlight on Success program.

Evaluation & Measurement

The following resources will be utilized to evaluate and measure the effectiveness of this communication plan:

- Website, Facebook and Twitter analytics
- Stakeholder phone calls, emails and surveys
- In-person feedback during stakeholder meetings and school events. These conversations are very valuable and insightful in a small town.

COVID-19 Glossary of Terms and Definitions (see Appendix B)

Safety and Wellness Guidance

STUDENT ARRIVAL TO BUILDING AND THROUGH THE DAY

Tier I (Open)

- Uinta 4 will adhere to local health department requirements regarding health and safety protocols for hand washing/sanitizing, social distancing, face coverings, water fountains, restrooms, and cleaning equipment.
- Maintaining social distancing greater than six feet will be the goal at all times when schools are open for in-person classes. When social distancing of greater than six feet can't be achieved then the use of face covering will be required. The district will provide both cloth and surgical face coverings to all students and staff members.
- It is very important to stay home when ill. Parents should screen their children daily for symptoms of COVID-19, including a temperature check, before sending their children to school. Any student showing symptoms or registering a screening temperature over 100.4 degrees must remain home. The school district will provide a daily screening guidance document for parents to use.
- It is very important to stay home when ill. Staff should screen themselves at home for symptoms of COVID-19, including a temperature check, before coming to school. Any staff member showing symptoms or registering a screening temperature over 100.4 degrees must remain home. The school district will provide a daily screening guidance document for staff members to use.
- All students and staff members will be screened at the entrance of the school building by district provided temperature screening stations. Any individual registering a temperature reading above 100.4 will sent home from school.
- Any student reporting an illness or registering a temperature of over 100.4 degree while at school will be sent home. Symptomatic students who are awaiting pickup by a parent or guardian will wear a mask even if separation from healthy students is feasible.
- Staff who might develop symptoms at work should have access to face coverings as they leave the building.
- The school district will provide hand soap and/or sanitizer for all building entrances and in all classrooms and handwashing and the use of hand sanitizers will be required throughout the day.
- Custodians and teachers have hospital grade disinfectants available and in use for high touch surfaces in every classroom in both schools. The maintenance staff will thoroughly clean the building each night while using the recommended cleaning products and following recommending cleaning guidelines.
- Any student or staff members with reported symptoms will follow CDC and state or local health department guidelines for return to school/work.
- Requirements set forth by the Uinta County Health officers and the Wyoming Department of Heath will be followed if a student or staff member tests positive for

COVID-19. These requirements could include, but are not limited to, 14-day quarantines and school or building closures for sanitation.

- Develop individual building plans that include multiple entrance locations.
 - Mountain View High School: As students arrive at the high school the outer doors will be plainly labeled with COVID-19 signage indicating that if any person entering has any symptoms of illness that they should stay out of the building out of respect for the other students and staff in attendance. Additionally, bathrooms and common areas will not only have easy access to hand sanitizer stations, but there will be age appropriate signage reminding students of the importance of reporting symptoms, maintaining social distance, and staying home if ill. Per Uinta County Health officers' requirement, students and staff members will be required to wear face coverings when six feet of social distancing can't be maintained. At our high school, students come in through one of two entrances: the main front doors and the back gym doors. Generally, students who come in the front doors are students who ride district transportation or get a ride with their parents. Generally, students who drive themselves come in the back doors. Both of these entrances will be covered by thermal scanners to help determine if anyone entering the building at these locations has a fever. These devices have already been purchased for our district and staff is practicing monitoring these devices. Our student school day begins at 8:00, with our first bell ringing at 7:50. We will limit student entrance to the building to 7:45 each day. Students would only be allowed to enter the building 15 minutes prior to the start of classes as this will limit student interactions and any lack of social distancing. The exceptions to the 7:45 time would be those students who ride district transportation to the school and arrive before that time because of bus schedules and those students who have an appointment to work with a staff member in that teacher's classroom. We will also be actively discouraging visitors to the building. We will encourage parents to use their phones in order to excuse tardy students or students returning from a doctor or dentist appointment and to communicate with staff by phone appointment instead of just dropping in. Students who leave campus during the day because of a work release or class off campus will be expected to return to the building using one of the two entrances where their body temperature can be taken by a kiosk as a screening tool. Administration hosting parent meetings or student-specific meetings such as a 504 meeting will be encouraged to request the parent meet via Zoom or some other distance communication tool. Each of our two entrances will be monitored by a temperature sensing kiosk to be sure each student is scanned for a fever before entering. Should a student be informed they have a fever, they will either be directed to the nurse's office or to contact a parent and return home immediately. This use of the temperature scanning tool is step one in allowing high school students to self-screen and to respond to any symptoms of sickness appropriately. Students directed to the nurse's office will be required to wear a face covering, separated from students and staff, and their parents contacted immediately. Almost 95% of parents in our district indicated on a recent survey that they would be able to pick up their child within 15 minutes of being contacted. At the high school we would be able to contact parents as an office staff or have students contact parents on their own as well. Any student with symptoms will be required to put a face covering on and keep

it on until they leave the building. Any parents coming to pick up a potentially ill student will be asked to stay outside the building as we will be limiting access to the building by visitors. We will not only be monitoring student temperature with our heat sensing kiosk, but we will also emphasize the importance of social distancing via appropriate signage as students enter and exit the building. Per Uinta County Health officers' requirement, students and staff members will be required to wear face coverings when six feet of social distancing can't be maintained.

- Mountain View K-8: There are several options to allow students' arrival to the school building; School bus, ride from parent/guardian, walking, bicycle.

School Bus: Students arriving by bus will be dropped off on the south side of the school building near the playground blacktop. Entrance into the school building will be made using the middle doors on the playground (horseshoe).

Ride from Parents/Guardian: Parents will drop off students using either the parent loop or the former bus loop. Students will enter the school building using the main doors by the front office.

Walking: Students living in the surrounding neighborhood will utilize the gate closest to the cell phone tower and walk across the playground and enter the school building using the middle doors on the playground (horseshoe).

Bicycle: Students riding bikes to school will use either the bike racks across from the playground or by the main entrance. Depending on the bike rack used, students will enter the school building using the middle doors on the playground (horseshoe) or the main doors by the front office.

Students will have two options to enter the building, middle doors on the playground (horseshoe) or the main doors by the front office. As students enter the building, they will use the thermometer kiosk to read their current temperature. Students will be allowed to gather with adequate social distancing in the middle school commons or the main gym until school starts (8:00am). Entrance into the building will not be allowed until 7:45am.

- Mountain View Elementary: Student arrival into the building will be in the following ways: School bus, ride with parent/guardian/sibling, walking, bicycle.

Bus: Students arriving by bus will be dropped off on the south side of the building near the playground blacktop area. When weather permits, students will go directly to recess. Those students eating breakfast will enter through the middle doors on the playground (horseshoe).

Vehicle drop-off: Parents will drop off students using either the parent loop or the bus loop. Students will enter the building using the main doors by the front office.

Walking: Students who walk to school will utilize the gate closest to the cell phone tower and will either go directly to recess or to breakfast utilizing the middle doors on the playground (horseshoe).

Bicycle: Students riding bikes will utilize the bike racks located across from the playground or by the main entrance. They will then go to recess, or enter the building for breakfast utilizing the doors by the main office or the middle doors on the playground (horseshoe).

As students enter the building, they will use the thermometer kiosk to read their current temperature.

Tier II (Hybrid)

- See Tier I Action Steps

Tier III (Closed)

- Uinta 4 will comply with any public health recommendations regarding cleaning of facilities.
- Staff in the building will wear PPE as required.

TRANSITIONS

Tier I (Open)

- Uinta 4 will adhere to local health department requirements regarding health and safety protocols for hand washing/sanitizing, social distancing, face coverings, water fountains, restrooms, and cleaning equipment.
- Work with local health department to develop a plan for incremental transitions in the hallways.
- Mountain View High School: Once in the building, students will be required to stay to the right in the hallways before and after school and during transition time in order to minimize exposure with other students and to maximize social distancing. As we operate on a block schedule, students only have three passing times during the day, which already minimizes the amount of transition time for our students. Students will be required wear a face covering when social distancing of six feet can't be maintained any time they are in the school building. Students will also be encouraged to use a backpack to have any necessary items for the day as we only have four periods a day and to limit social interactions in the hallway. Students will be encouraged to get to their next class as quickly as possible to limit time in the hallway. As a part of both our signage throughout the building as well as a part of our beginning of year expectations students will be taught the importance of both basic sanitary procedures, maintaining social distance and wearing a face covering to the greatest extent possible. Per Uinta County Health Officers'

requirement, face coverings will be required when social distancing of six feet can't be maintained.

- Traditional water fountains in the high school will be shut off or blocked so they can't be used and only the newer bottle filling stations will be accessible to students.
- Mountain View Middle School: Passing periods will be 4 minutes in length between classes. Students will travel using the right hand side of the hallway allowing for a smooth flow of traffic. Students will be encouraged to carry their personal school supplies with them in their backpack while leaving classroom specific supplies in the classroom, cutting down on travel time to their locker between classes.
- Mountain View Elementary: Transitions in the hallway will last about 2 minutes in length, and will only involve 2 grade levels at a time as they switch specials. One grade level will be returning to their classrooms, while another grade level is going to specials. Students will travel utilizing the right-hand side of the hallways allowing for a smooth flow of traffic.
- Recess: Uinta 4 understands and values the cognitive, social, emotional and physical benefits of providing recess to our students. Recess truly complements the rigorous academic demands placed upon our children. Mountain View Elementary will work with our local health department to develop a plan to provide our students the same amount of recess time as in years past. By utilizing the 17 acres at our K-8 building site, recess can be designed in way to allow for both appropriate social distancing and vigorous physical activity.
- **Develop a plan to serve students lunch and cafeteria seating arrangements**

➤ Mountain View High School: Among our high school students it is common for the majority of students to leave the school building for lunch. We will however be emphasizing the importance of social distancing during the lunch process for those students who do stay on campus. Students eat lunch in either the cafeteria or the lunch commons area. At the beginning of the year we will increase the amount of available seating outside so we can encourage students to go outside early in the school year where there will be ample seating to allow students to both sit and eat comfortably. We will be changing the door in which students traditionally go in to get their lunch so there is one-way traffic in and out of the lunch room which also has a separate exit to the outside seating area. We will also be placing social distancing signage on the ground as it relates to where students stand in line to pick up their lunch. Additional Plexiglas shields will be installed in the lunchroom serving areas to better protect lunch servers and students. We will also incorporate a system where students do not have to manually punch in a number to charge their lunch account. We are exploring touchless options for our student lunch process, or if necessary, having the person operating the lunch computer to be the only person to touch the computer. Appropriate socially distant seating will be marked off for students at all tables so as students sit and eat, they continue to meet distancing guidelines.

- Mountain View Middle School: Students will utilize the cafeteria, a portion of the main gym, outside seating, and the middle school commons areas to eat lunch while maintaining a safe social distance. Students will utilize two serving lines to facilitate faster food serving. Food service and custodial staff will clean high traffic and seating areas between grade levels exiting and entering the designated eating areas.
- Mountain View Elementary School: Students will utilize the cafeteria, a portion of the main gym, outside seating, and their pod to eat lunch while maintaining a safe social distance. Students will utilize two serving lines to facilitate faster food serving. Food service and custodial/maintenance staff will clean high traffic areas and seating areas between grade levels exiting and entering the designated eating areas.
- Maintaining social distancing greater than 6 feet will be the goal at all times when schools are open for in-person classes. When social distancing of greater than 6 feet can't be achieved then the use of face covering will be required. Students and staff members will be provided face covering by the school district.
- Uinta 4 will adhere to local health department requirements regarding hand washing, face coverings, water fountains, and restrooms.
- The school district will provide hand soap and/or sanitizer for all building entrances and in all classrooms and handwashing and the use of hand sanitizers will be required throughout the day.
- The district will adhere to local health department recommendations regarding recess and outdoor activities

Tier II (Hybrid)

- See Tier I Action Steps

Tier III (Closed)

- Staff and employees in buildings will adhere to current health department guidelines regarding social distancing and PPE.

DISMISSAL

Tier I (Open)

- Uinta 4 will adhere to local health department requirements regarding health and safety protocols for hand washing/sanitizing, social distancing, face coverings, water fountains, restrooms, and cleaning equipment.
- The dismissal procedures at Mountain View High School, Mountain View Middle School and Mountain View Elementary will include the same strategies and processes as arrival but will transpire in the reverse order.
- Any student or staff member with reported symptoms will follow CDC and state or local health department guidelines for return to school/work.
- Uinta 4 will Adhere to local health department requirements regarding health and safety protocols, regarding hand washing/hand sanitizer, cleansing equipment, social distancing,

etc.

- Schools will develop individual building plans for dismissal that include multiple exit locations.

Tier II (Hybrid)

- See Tier I Action Steps

Tier III (Closed)

- Operate under the provisions of the approved district adapted learning plan.

School Operations Guidance

Transportation

Tier 1- Open

- All students and staff members will be required to wear face coverings while riding in school district school buses.
- The transportation department will thoroughly clean and sanitize each route bus after completion of both the morning routes and the afternoon routes following guidelines provided by state and/or federal agencies.
- Activity buses will be cleaned at the completion of each activity trip and intermittently during the times in which students and staff members are off the bus participating in the scheduled activity following guidelines provided by state and/or federal agencies.
- Students and parents will be informed of requirements and protocols via K12 Swift Alert, the district Facebook page, the district website and individual parent letters. Appropriate signage has been purchased and will be displayed as a reminder to all.
- It is very important to stay home when ill. Parents should screen their children daily for symptoms of COVID-19, including a temperature check, before sending their children to school. Any student showing symptoms or registering a screening temperature over 100.4 degrees must remain home. The school district will provide a daily screening guidance document for parents to use.

Tier II (Hybrid)

- See Tier I Action Steps

Tier III (Closed)

- Operate under the provisions of the approved district adapted learning plan.

NUTRITION SERVICES

Tier 1- Open

- Each school district will operate district nutrition services in a way that maximizes social distancing, use of face coverings, and appropriate hygiene measures: Uinta 4 has planned seating arrangements for breakfast and lunch that will include six feet distancing by utilizing the cafeteria, part of the gymnasium, classrooms, and pods in a schedule developed by each building principal. Students will wash their hands prior to and following lunch, Additionally, hand sanitizer is available in each location. Face coverings will be used by all food service staff while serving students. Face coverings will also be used by the ticket taker. The ticket taker will enter student numbers on the keypad to prevent students from having to touch the keypad. Face coverings will be used by students while waiting in line to be served if six feet of distancing is not possible.
- The food service department will continue to follow all USDA, state health department, and federal food service guidelines for cleaning and sanitation. Additional cleaning and sanitizing steps have been introduced to exceed these guidelines.
- Uinta 4 will no longer have any self-serve options including the salad bar for students or staff.
- Students who cannot attend school due to COVID issues will be given the option of participating in the school lunch program either through a pick up similar to Spring/Summer of 2020 or delivery from district transportation service.
- Parents will not be allowed to bring snacks for birthdays or holiday parties.

Tier II (Hybrid)

- See Tier I Action Steps

Tier III (Closed)

- Operate under the provisions of the approved district adapted learning plan.

FACILITIES

Tier 1- Open

- Uinta 4 will adhere to local health department requirements regarding health and safety protocols for hand washing/sanitizing, social distancing, face coverings, water fountains, restrooms, and cleaning equipment.
- Uinta will operate all facilities with a focus on maximizing social distancing. Maintaining social distancing greater than 6 feet will be the goal at all times when schools are open

for in-person classes. When social distancing of greater than six feet can't be achieved then the use of face covering will required. Students and staff members will be provided face coverings by the school district.

- It is very important to stay home when ill. Parents should screen their children daily for symptoms of COVID-19, including a temperature check, before sending their children to school. Any student showing symptoms or registering a screening temperature over 100.4 degrees must remain home. The school district will provide a daily screening guidance document for parents to use. These same exceptions apply to staff members, as well.
- Uinta 4 will operate all facilities with a focus on appropriate hygiene measures, including but not limited to, hand washing, the use of sanitizers and the implementation of cleaning and sanitizing protocols that meet or exceed the guidelines provided by state and federal agencies.
- Students and parents will be informed of requirement and protocols via K12 Swift Alert, the district Facebook page, the district website and individual parent letters. Appropriate signage has been purchased and will be displayed as a reminder to all.
- In general, Access to building will be limited to employees and students only. Any other access must be coordinated and approved by building or district administration prior to entrance.

Tier II (Hybrid)

- See Tier I Action Steps
- Protocols specific to cleaning and sanitizing our buildings are being developed and will be implemented following appropriate state and federal guidelines for when a student or staff members tests positive for COVID-19.
- Training pertinent to the adjustments to cleaning strategies and job duties for when a student or staff members test positive for COVID-19 is being developed and will be provided to all custodial and maintenance staff members prior to August 26, 2020.

Tier III (Closed)

- Operate under the provisions of the approved district adapted learning plan.

ACTIVITIES

Tier I (Open)

Guidance provided the Wyoming High School Activities Association, the National Federations of High School Sports, and orders/standards from State and County Health Officials will be strictly observed.

Uinta 4 will operate all facilities with a focus on appropriate hygiene measures, including but not limited to, hand washing, the use of sanitizers and the implementation of cleaning and sanitizing protocols that meet or exceed the guidelines provided by state and federal agencies.

Uinta 4 will operate student activities in a way that maximizes social distancing, use of face coverings, and appropriate hygiene measures. When social distancing of six feet is not possible, staff and students should wear face coverings to the greatest extent possible. For athletics, face coverings should be worn by coaches, staff, officials, parents and spectators whenever six feet of separation cannot be maintained. Player should refrain from wearing face coverings during strenuous activity

Spectators and nonessential personnel will not be allowed at any athletic or activity practice.

Health Screening logs will be kept by each coach and activity sponsor.

Sports equipment and weight room equipment will be sanitized with district approved sanitizer between participant sessions.

Sponsors and coaches will conduct outdoor practices/rehearsals as much as possible.

Specifically:

- District personnel supervising activities will observe the following procedures:
 - Focus on maximizing social distancing. Maintaining social distancing greater than six feet will be the goal at all times. When social distancing of greater than six feet can't be achieved then the use of face covering will be required. The school district will provide face coverings to staff members and students.
 - Stay home when ill. Employees should screen themselves daily for symptoms of COVID-19, including a temperature check, before coming to school. Any staff member showing symptoms or registering a screening temperature over 100.4 degrees must remain home. The school district will provide a daily screening guidance document for staff members to use. Additionally, staff members will be screened prior to entering facilities and/or activity sites and will not be permitted to coach and/or sponsor the activity if any COVID-19 symptoms exist or a temperature reading of more than 100.4 degrees is registered.
 - Hand sanitizer will be provided at each activity site/facility.
 - Will not be permitted to open or access Uinta 4 facilities if they have COVID-19 symptoms or are under an isolation or quarantine directive.
 - Will monitor capacity of facilities and/or activity sites as determined by local health orders.
 - Will ensure that only district equipment is used (volleyballs, footballs, etc.)
- Student participants will observe the following procedures:
 - Focus on maximizing social distancing. Maintaining social distancing greater than six feet will be the goal at all times when schools are open. When social distancing of greater than 6 feet can't be achieved then the use of face covering will be required. The school district will provide face coverings for students.
 - Stay home when ill. Parent should screen their children daily for symptoms of COVID-19, including a temperature check, before coming to school. Any student showing symptoms or registering a screening temperature over 100.4 degrees must

remain home. The school district will provide a daily screening guidance document for parent and students to use. Additionally, students will be screened prior to entering facilities and/or activity sites and will not be permitted to participate in the activity if any COVID-19 symptoms exist or temperature reading more than 100.4 degrees is registered.

- Will sanitize hands prior to entering facilities or athletic/activity event, and as often as possible
- Will not share instruments or equipment
- Will provide their own water bottle and not share water bottles
- Will only use district-provided equipment (volleyballs, footballs, etc.)
- Will not congregate in shared spaces

Tier II (Hybrid)

- See Tier 1 Action Steps
- Activity competitions may be cancelled, postponed or forfeited based on recommendations from local and state health officials.

Tier III (Closed)

- Operate under the provisions of the approved district adapted learning plan.
- Activity competitions will be cancelled.

Instruction and Technology

PREPARATION FOR THE SCHOOL YEAR

Tier I (Open)

On-Site/In-Person Learning:

- At all times, Uinta 4 will comply with all current state and local public health directives and orders.
- The district remains committed to delivering the district's standard's based, guaranteed and viable curriculum. Teachers will prioritize their instruction based on the Power Standards that have been identified recently through the PLC process.
- The district intends to assess students according to the District Assessment calendar beginning the first week of school. Modifications to instruction and learning will be made as necessary depending upon the learning environment and the results of these assessments. Teachers will administer pre-assessments at the beginning of the year and at the beginning of new learning to measure any student needs for remediation or interventions.
- Based on early assessment data, schools will offer tiered interventions (tutoring and

interventions provided by in-class interventionists) for students showing academic skill gaps.

- At all times, teachers will upload and maintain coursework in the Google Classroom platform. This will support any students who need to transition to short-term remote learning and will prepare for seamless instruction in the event of school closures and the need to implement the District's Adapted Learning Plan.
- If parents are interested in homeschooling their children as an educational option, they will be directed to the Superintendent's office for all instructions explaining statutes, resources, and required paperwork.
- If a substitute teacher is needed, clear guidelines for delivering the day's instruction to all learners will be available. Students will also have materials available on the Google Classroom platform during any teacher absence. This material could include an instructional video created by the teacher prior to the absence by utilizing the EduCamPTZ classroom cameras that were installed during the summer of 2020 by Audio Enhancement as part of our classroom camera installation and sound system enhancement project. These videos would be available to students via Google Classroom.
- The Uinta 4 Tech Department is available Monday-Friday from 8:00 A.M – 4:00 P.M. to assist students with tech issues. Uinta 4 established a tech support desk in the Spring of 2020 during school closure. That help desk will be activated again for the purpose of remote learning.
- As articulated within individual education plans (IEPS), specially designed instruction and related services will be provided within the current safety/health guidance.
- Communication to families of students receiving specially designed instruction or related service delivery will be delivered through the IEP process including contact, notification, and collaboration with families from school teams. Further family communication to address any individual or unique circumstances will be delivered through the IEP process and collaboration with school teams/special education department.
- Professional development will be designed and implemented for teachers teaching in the “classroom based virtual education” model to meet the seven hour PTSB requirement.

Remote Learning Options for Tier 1 (Open)

- **Remote Education** classes are delivered by a teacher located in a physical classroom with students present while also providing simultaneous remote instruction. Remote education instruction is delivered through interactive, synchronous technology which allows the student receiving the remote education to ask questions, make comments, and interact in real-time with the teacher, classroom students, and other remote students. Remote education is synchronous delivery with the teacher instructing the class and a portion of the students assigned to the class located in a physical classroom interacting with students located off-site. Students would remain enrolled in Uinta 4 under this model. This option fits perfectly with our summer project of installing EduCamPTZ classroom cameras and enhancing the sound systems in all classrooms in the school district. Google Classroom will be the platform for instructional delivery. Attendance will be tracked twice each day for elementary students and by class period for secondary students.

- **Classroom Based Virtual Education** classes intended for classroom instruction may also be instructed through technology outside the physical classroom. The virtual education instruction may be synchronous or asynchronous and delivery must be available to any student eligible to be enrolled in the class including those who may not have internet access and those who may only attend through virtual education. Classroom-based virtual education may only be delivered to students who reside in the district and have primary enrollment in the school providing the instruction. Student would remain enrolled in Uinta 4 under this model. This option fits perfectly with our summer project of installing EduCamPTZ classroom cameras and enhancing the sound systems in all classrooms in the school district. Specifically, “classroom based virtual education” will be very beneficial for a variety of situations. For example, if a student needs to stay home due to underlying health conditions or medical concerns, they will be able to stay enrolled as a student in Uinta 4 and receive their instruction either from a live feed from the classroom or by on-demand viewing of the instruction via a recording posted to Google Classroom. Similarly, the same scenario would apply for a student who is temporarily quarantined at home due to COVID -19. Students in these two scenarios would be able to move back and forth between virtual education and in-person classroom education, as needed. Also, if a student doesn’t have underlying health conditions or medical concerns but, instead, is just reluctant to attend school due to COVID-19, they could also remain enrolled in Uinta 4 and receive their education through the previously described “classroom based virtual education” option. However, their movement between virtual education and in-person classroom education would be much more limited. Google Classroom will be the platform for instructional delivery. Attendance will be tracked twice each day for elementary students and by class period for secondary students. Uinta 4 will submit a Classroom-based Virtual Education Program Application and Statement of Assurance to the WDE for approval. Uinta 4 will use only teachers employed by our district and these teachers who instruct under this model will be required to complete one, seven hour Wyoming PTSB approved workshop focused on using virtual education methods to instruct students.
- **Virtual Education** programs and classes are approved by the agency pursuant to W.S 21-2-202(a)(xxx), W.S. 21-13-330(f-k) and Chapter 41 Virtual Education Rules for delivery when the teacher and students are in separate locations. **Uinta 4 will not deliver virtual education in this way. However, for the purpose of communicating all options to our parents, we deemed it necessary to include this option in our plan.** Virtual education instruction is primarily delivered through technology and can be asynchronous, synchronous or a combination of both. Student would not be enrolled in Uinta 4 under this model. Students would have to enroll in a different education program that has previously been approved by the Wyoming Department of Education to deliver education under the guidelines described above.

Tier II (Hybrid)

- At all times, Uinta 4 will comply with all current state and local public health directives and orders.

- The district remains committed to delivering the district's standard's based, guaranteed and viable curriculum. Teachers will prioritize their instruction based on the Power Standards that have been identified recently through the PLC process.
- As articulated within individual education plans (IEPS), specially designed instruction and related services will be provided within the current safety/health guidance.
- Communication to families of students receiving specially designed instruction or related service delivery will be delivered through the IEP process including contact, notification, and collaboration with families from school teams. Further family communication to address any individual or unique circumstances will be delivered through the IEP process and collaboration with school teams/special education department.
- For those attending school onsite, all academic expectations outlined in Tier I will be followed.
- As outlined within individual education plans, specially designed instruction and related services will be provided within the current safety/health guidance.

Closed classroom/school:

- When a classroom or school enters a temporary closure, the district will implement its Adapted Learning Plan. The learning interaction and instruction will be through the Google Classroom platform including live instruction, recorded lessons, or written instructions. Teachers will record attendance for these students twice per day for elementary and by the class period for secondary students. For students who do not have access to adequate technology, schools will accommodate by providing devices.
- Currently, the district has enough Chromebooks for all students. Each student will be assigned their own Chromebook to be used throughout the entire school year. Additional devices and hot spots will be purchased once funding through the CARES act and funding through the Governor's office becomes available.
- When surveyed in early July, 92% of our parent indicated that they had adequate internet access for remote learning. In early August, a message will be sent out via Swift K12 Alert (phone call, text and email) to all parents requesting that they contact the district if they believe their internet access is lacking. Once these households are identified, Uinta 4 will work with local internet providers to improve access and connectivity. This same process was implemented effectively last spring so we already have an awareness of which households are lacking and a proven means to improve connectivity. Additionally, hot spot links will be provided to those families who don't have access, similar to this past spring. As a last resort, homework packets, including pickup and delivery, will be provided to those students who can't access the internet. Last spring, we had less than five families needing packets due to lack of connectivity.

Remote Learning Options for Tier 2 (Hybrid)

- **Remote Education:** Please see the narrative on Page 20 for a detailed description and requirements.
- **Classroom Based Virtual Education:** Please see the narrative on Page 21 for a detailed description and requirements.

- **Virtual Education:** Please see the narrative on Page 21 for a detailed description and requirements.
- **Adapted Learning Plan-** In the spring of 2020, the school district submitted an Adapted Learning Plan to the Wyoming Department of Education detailing the district plan to implement instruction when schools are closed. An updated version of this plan will be reinstated if the district enters into a Tier II limited closure of a classroom/school or if the district enters into a Tier III full closure during the 2020-2021 school year. This Adapted Learning Plan will be in effect for the duration of any Tier II or Tier III closure.

Tier III (Closed)

All Schools Closed:

- When the district closes all schools, the district will implement its Adapted Learning Plan. The learning interaction and instruction will be through the Google Classroom platform including live instruction, recorded lessons, or written instructions. Teachers will record attendance for these students twice per day for elementary and by the class period for secondary students. For students who do not have access to adequate technology, schools will accommodate by providing devices.
- Currently, the district has enough Chromebooks for all students. Each student will be assigned their own Chromebook to be used throughout the entire school year. Additional devices and hot spots will be purchased once funding through the CARES act and funding through the Governor's office becomes available.
- When surveyed in early July, 92% of our parent indicated that they had adequate internet access for remote learning. In early August, a message will be sent out via Swift K12 Alert (phone call, text and email) to all parents requesting that they contact the district if they believe their internet access is lacking. Once these households are identified, Uinta 4 will work with local internet providers to improve access and connectivity. This same process was implemented effectively last spring so we already have an awareness of which households are lacking and a proven means to improve connectivity. Additionally, hot spot links will be provided to those families who don't have access, similar to this past spring. As a last resort, homework packets, including pickup and delivery, will be provided to those students who can't access the internet. Last spring, we had less than five families needing packets due to lack of connectivity.
- In virtual learning environments, the district remains committed to delivering the district's standard's based, guaranteed and viable curriculum. Teachers will prioritize their instruction based on the Power Standards that have been identified recently through the PLC process.
- Teachers need to assess students regardless of their learning environment. Teachers will adapt necessary assessments knowing that the testing environment cannot be controlled to the same degree as the typical school setting. Administration will work with teachers to adapt assessments that are reliable and secure.
- As outlined within individual education plans, specially designed instruction and related services will be provided within the current safety/health guidance.
- Communication to families of students receiving specially designed instruction or related service delivery will be delivered through the IEP process including contact, notification,

and collaboration with families from school teams. Further family communication to address any individual or unique circumstances will be delivered through the IEP process and collaboration with school teams/special education department.

Remote Learning Options for Tier 3 (Closed)

- **Adapted Learning Plan:** Please see the narrative on Page 23 for a detailed description and requirements.
- **Classroom Based Virtual Education:** Please see the narrative on Page 21 for a detailed description and requirements.
- **Virtual Education:** Please see the narrative on Page 21 for a detailed description and requirements.

FIRST WEEKS OF SCHOOL

Tier I (Open)

On-Site/In-Person Learning:

- Onsite learning will occur in accordance with state or local public health directives or orders.
- Instruction will follow the district's standard's based, guaranteed and viable curriculum that is aligned to the state standards. Teachers will prioritize their instruction based on the Power Standards that have been identified recently through the PLC process.
- The district intends to assess students according to the District Assessment calendar beginning the first week of school. Modifications to instruction and learning will be made as necessary depending upon the learning environment and the results of these assessments. Teachers will administer pre-assessments at the beginning of the year and at the beginning of new learning to measure any student needs for remediation or interventions.
- Based on early assessment data, schools will offer tiered interventions (tutoring, and work with in-class interventionists) for students showing academic skill gaps.
- All students will receive instruction, accommodations and modifications as outlined in the student's IEP or 504 plan. Parents will be immediately notified of, and will be included in, the IEP process if changes are recommended to specially designed instruction with a student's IEP or 504 plan.
- The district will provide training for students and staff to build their skills and capacity to thrive in a remote or virtual learning environment. These trainings are already scheduled for August 20th, 21st and 25th for staff members and will be on-going throughout the year. Student training will be a focus for all classroom teachers beginning on August 26th.
- Teachers will maintain their professional obligation to communicate with families in a frequent and timely manner. Not only will this communication provide feedback on student progress, but it will also foster and maintain the social relationships with students who are not at school.

Remote Learning Options for Tier 1 (Open)

- **Remote Education:** Please see the narrative on Page 20 for a detailed description and requirements.
- **Classroom Based Virtual Education:** Please see the narrative on Page 21 for a detailed description and requirements.
- **Virtual Education:** Please see the narrative on Page 21 for a detailed description and requirements.

Tier II – Hybrid

Community College Options:

- **Concurrent Enrollment:** Teachers of concurrent courses will meet with their faculty counterparts at WWCC to ensure that any necessary alterations or contingency plans that must be implemented are done so cooperatively with the community college to ensure that high expectations are met during any closure. WWCC will provide guidance how the courses must be completed for our students to receive college credit. Any alterations to course delivery, attendance, and grading will be clearly communicated to the students as soon as it is released by the college. Due date for course completion will coincide with the end of the academic semester for the school district.
- **Dual Enrollment:** The high school guidance counselor and principal will contact all students in dual enrollment courses reminding them that they must follow the guidance from their community college instructor if course delivery methods change due to COVID-19 conditions.

Closed classroom/school:

- For any students who remain in the live school setting when other classrooms in the school have been closed, precautions will be taken to limit contamination of learning devices.
- Uinta 4 has the capacity to assign a Chromebook for each student in our school district. This will minimize transmitting germs between multiple users. Devices will be sanitized after each use.
- Teachers will build a protocol into their instruction that includes proper cleaning of learning devices after each use.
- The district intends to assess students according to the District Assessment calendar beginning the first week of school. Modifications to instruction and learning will be made as necessary depending upon the learning environment and the results of these assessments. Teachers will administer pre-assessments at the beginning of the year and at the beginning of new learning to measure any student needs for remediation or interventions.
- Based on early assessment data, schools will offer tiered interventions (tutoring, and work with in-class interventionists) for students showing academic skill gaps.
- Teachers will maintain their professional obligation to communicate with families in a

frequent and timely manner regardless of whether students are in live class setting, remote, or virtual learning environment. Schools will also use counselors, social workers, and other support personnel to contact students and families. Not only will this communication provide feedback on student progress, but it will also foster and maintain the social relationships with students who are not at school.

Remote Learning Options for Tier 2 (Hybrid)

- **Remote Education:** Please see the narrative on Page 20 for a detailed description and requirements.
- **Classroom Based Virtual Education:** Please see the narrative on Page 21 for a detailed description and requirements.
- **Virtual Education:** Please see the narrative on Page 21 for a detailed description and requirements.
- **Adapted Learning Plan:** Please see the narrative on Page 23 for a detailed description and requirements.

Tier III- Closed

All Schools Closed:

- When the district is ordered to close, the district will implement its Adapted Learning Plan. The learning interaction and instruction will be through the Google Classroom platform including live instruction, recorded lessons, or written instructions. Teachers will record attendance for these students twice per day for elementary and by the class period for secondary students. For students who do not have access to adequate technology, schools will accommodate by providing devices.
- Currently, the district has enough Chromebooks for all students. Each student will be assigned their own Chromebook to be used throughout the entire school year. Additional devices and hot spots will be purchased once funding through the CARES act and funding through the Governor's office becomes available.
- When surveyed in early July, 92% of our parent indicated that they had adequate internet access for remote learning. In early August, a message will be sent out via Swift K12 Alert (phone call, text and email) to all parents requesting that they contact the district if they believe their internet access is lacking. Once these households are identified, Uinta 4 will work with local internet providers to improve access and connectivity. This same process was implemented effectively last spring so we already have an awareness of which households are lacking and a proven means to improve connectivity. Additionally, hot spot links will be provided to those families who don't have access, similar to this past spring. As a last resort, homework packets, including pickup and delivery, will be provided to those students who can't access the internet. Last spring, we had less than five families needing packets due to lack of connectivity.
- In virtual learning environments, the district remains committed to delivering the district

adopted guaranteed and viable curriculum that is posted on our website for each curricular area. Teachers will follow the district-adopted pacing guides streamlined and adapted to an exclusive remote environment to ensure delivery of all adopted state standards.

- Teachers need to assess students regardless of their learning environment. Teachers will adapt necessary assessments knowing that the testing environment cannot be controlled to the same degree as they typical school setting. Curriculum coordinators will work with teachers to adapt assessments that are reliable and secure.

Remote Learning Options for Tier 3 (Closed)

- **Adapted Learning Plan:** Please see the narrative on Page 23 for a detailed description and requirements.
- **Classroom Based Virtual Education:** Please see the narrative on Page 21 for a detailed description and requirements.
- **Virtual Education:** Please see the narrative on Page 21 for a detailed description and requirements.

ONGOING LEARNING

Tier I (Open)

All settings:

- Teachers will maintain their professional obligation to communicate with families in a frequent and timely manner regardless of whether students are in live class setting or a remote education learning environment.
- Schools will also use counselors, teachers, administrators and other support personnel to contact students and families. Not only will this communication provide feedback on student progress, but it will also foster and maintain the social relationships with students who are not at school.

Remote Learning Options for Tier 1 (Open)

- **Remote Education:** Please see the narrative on Page 20 for a detailed description and requirements.
- **Classroom Based Virtual Education:** Please see the narrative on Page 21 for a detailed description and requirements.
- **Virtual Education:** Please see the narrative on Page 21 for a detailed description and requirements.

Tier II (Hybrid)

Closed classroom/school:

- Parents and students will have several methods to communicate with school personnel as detailed in the Adapted Learning Plan. If possible, live interaction between school personnel and families is preferred. When that is not the best available option, schools will determine whether parents want to communicate by phone, email, or Zoom.
- Assessing the progress of students both academically and socially is important throughout the school year regardless of the educational setting. Schools will communicate this progress on a frequent basis.
- Remote parent teacher conferences will be offered via phone conferences or Zoom meetings.

Remote Learning Options for Tier 2 (Hybrid)

- **Remote Education:** Please see the narrative on Page 20 for a detailed description and requirements.
- **Classroom Based Virtual Education:** Please see the narrative on Page 21 for a detailed description and requirements.
- **Virtual Education:** Please see the narrative on Page 21 for a detailed description and requirements.
- **Adapted Learning Plan:** Please see the narrative on Page 23 for a detailed description and requirements.

Tier III (Closed)**All Schools Closed:**

- In the event that schools are closed for any length of time, the district will implement the procedures for remote learning and virtual learning for all students that have already been put in place for a select group of students during Tier II.

Remote Learning Options for Tier 3 (Closed)

- **Adapted Learning Plan:** Please see the narrative on Page 23 for a detailed description and requirements.
- **Classroom Based Virtual Education:** Please see the narrative on Page 21 for a detailed description and requirements.
- **Virtual Education:** Please see the narrative on Page 21 for a detailed description and requirements.

Appendix A:

Uinta County School District 4 Communication Plan

Below is a link to Uinta 4's Communication Plan that is posted on the district website:

http://www.uinta4.com/UserFiles/Servers/Server_545804/File/Information/Uinta%204%20Communication%20Plan%202019-2023.pdf

Appendix B: Glossary/Definitions

Antibodies – Substances that the body's immune system makes to fight off infection. A blood test for antibodies checks to see if someone has been infected previously. It is not ideal for detecting active or current infections.

Antiseptic, disinfectant – Antiseptics, such as hand sanitizers, are used to kill germs on living things. Disinfectants, such as bleach, are used on inanimate things, such as countertops and handrails.

Asymptomatic – An individual is infected with SARS-CoV-2 but does not exhibit symptoms during the course of the infection.

Centers for Disease Control and Prevention (CDC) – First established in 1946, the federal center, known as the CDC, is part of the U.S. Department of Health and Human Services and is funded by the federal government. The CDC works with federal, state and international organizations on monitoring and advising on the coronavirus.

Community spread – Occurs when people have been infected with the virus in an area and some are not sure how or where they became infected. Public health professionals cannot specify an origin for infection, such as tracing it to specific travel or contact with a specific individual.

Coronavirus – A large family of viruses, named for the crown like spikes on their surfaces, that are common in people and many different species of animals. That family of viruses is responsible for the common cold, as well as more severe diseases such as SARS (severe acute respiratory syndrome) and MERS (Middle East respiratory syndrome).

COVID-19 – Abbreviation for the coronavirus disease 2019, a disease caused by a novel (or new) coronavirus that has not previously been seen in humans. COVID-19 is caused by a virus named SARS-CoV-2.

Droplet transmission. People emit respiratory droplets from their noses and mouths through talking, coughing, sneezing, yelling or even singing. Droplet transmission occurs when a respiratory droplet carrying an organism – like the coronavirus – lands in another person's mouth, nose or eyes and infects them. Droplet transmission may also occur when someone

touches an inanimate object (or fomite) that's recently been contaminated with infected droplets and then touches his or her own face.

Face Covering -

In the context of the coronavirus (COVID-19) outbreak, a face covering is something which safely covers the nose and mouth. You can buy reusable or single-use face coverings. You may also use a scarf, bandana, religious garment or hand-made cloth covering but these must securely fit round the side of the face.

Flatten the curve – “Flattening the curve” is a phrase used to describe slowing the spread of the virus to stop it from overwhelming the healthcare system.

Immunocompromised. People with a weakened immune system are sometimes described as being immunocompromised. Cancer patients in active treatment, people being treated for autoimmune conditions like lupus, pregnant women and others may have weaker immune systems, which may make them more vulnerable to COVID-19 transmission or symptom severity.

Incubation period – The time between the infection and showing symptoms of illness. Most estimations give COVID-19 an incubation period of two to 14 days, with symptoms showing at about five days after infection, according to the World Health Organization.

Isolation – Takes place when a person who is experiencing fever, cough or other COVID-19 symptoms stays home and does not go to work, school or public places. This can be done voluntarily or based on a health care provider’s recommendation. This measure is taken to avoid infecting others in the community, including family members.

National Institutes of Health (NIH) – This agency within the U.S. Department of Health and Human Services is the principal biomedical research arm of the federal government.

Personal protective equipment (PPE) – These items worn to prevent the spread of the coronavirus. PPE items include face coverings. Uinta 4 will follow county and state health official recommendations. Other PPE can include face shields, face masks and gloves. In a hospital setting this also includes isolation gowns and N95 masks, which are specific tight-fitting cup shape masks that cover the nose, mouth and filter the air.

Physical distancing. When people emit respiratory droplets, virus transmission has the potential to occur when people are in close quarters. Keeping a physical distance between yourself and others is a key recommendation for preventing the spread of infection. Steps include staying at least 6 feet away from other people and avoiding public gatherings. The term is replacing "social distancing" to highlight awareness that people need to remain socially connected even while physically apart from one another.

Presumptive Positive – Individuals with at least one respiratory specimen that tested positive for the virus that causes COVID-19 at a state or local laboratory. Students or staff who receive this diagnosis should follow their health care provider’s guidance for quarantine or isolation.

Pre-symptomatic—A pre-symptomatic case of COVID-19 is an individual infected with SARS-CoV-2 who has not exhibited symptoms at the time of testing but who later exhibits symptoms during the course of the infection.

Preventative actions – Actions such as wearing cloth face coverings, avoiding touching your face with unwashed hands, frequently washing your hands with soap and water for at least 20 seconds, or using a hand sanitizer containing at least 60% alcohol, help reduce the spread of COVID-19. In addition, the CDC recommends covering mouth and nose with a tissue during coughing or sneezing, immediately wash hands afterward and clean and disinfect frequently touched surfaces.

Quarantine – Separates and restricts the movement of people who were exposed to a contagious disease to see if they become sick.

Respirator. Respirator masks, also called N95 masks, are close-fitting masks made from cloth-like filter material that protects wearers from inhaling infectious particles. Respirators are issued to health care workers who are properly fitted in an annual, 15-minutes test to identify the correct size, make and model for them to ensure the mask effectively seals their nose and mouth from tiny particles.

Screening (for COVID-19) – Procedures in place in Uinta 4 to help prevent the spread of the disease. Uinta 4 will follow CDC guidelines.

Self-quarantine. Self-quarantine is a voluntary decision made by someone who has been either exposed or potentially exposed to COVID-19, for instance from an infected family member, to stay away from the public to avoid possibly spreading the virus.

Social Distancing – Also called physical distancing, means keeping a safe space between yourself and other people who are not from your household in order to interrupt the transmission of infectious, contagious diseases. Social distancing includes staying at least 6 feet away from other people (about two arms' length) in both indoor and outdoor spaces as the virus spreads through respiratory droplets produced when an infected person coughs, sneezes or talks.

Stay at home/shelter in place – A governmental order used to limit residents from leaving their homes, except out of necessity for tasks like buying groceries or seeking medical care. The orders often include closures of “non-essential” businesses and services. Unlike some states, Wyoming has not issued a shelter-in-place order, although periodically the state closed many businesses and services deemed “non-essential.”

Stay-at-home order. Stay-at-home orders are issued by governors, or leaders like the District of Columbia mayor. Residents are not permitted to leave their homes, with certain exceptions that may vary by location, such as obtaining groceries or necessary supplies, seeing a doctor, exercising (while practicing physical distancing) or traveling to work at essential businesses. (Some localities use the term "shelter in place" instead of "stay at home" in their orders.)

Super spreader A super spreader is an individual who transmits an infectious disease to multiple other people. Super spreader events can occur in environments where many people are in close quarters for sustained periods, such as the coronavirus outbreaks originating in some [nursing homes](#), cruise ships and church gatherings.

Underlying medical condition. Recent data from China and Italy suggests that people with underlying medical conditions (and [older adults](#)) are more vulnerable to severe complications and death from COVID-19. These underlying conditions include cancer, lung diseases like COPD, [diabetes](#) and autoimmune diseases like lupus.

Ventilator. A ventilator is a machine that supplies oxygen to the lungs of a patient with severe respiratory problems when oxygen levels in the patient's bloodstream drop below a certain point. So that the ventilator can deliver oxygen to the patient, a tube is placed down the patient's throat, or intubation, to open up the patient's airways. Many hospitals in the U.S. face possible ventilator shortages as the number of COVID-19 cases continues to spike.

World Health Organization (WHO) – A specialized agency of the United Nations that is concerned with international public health. It was established on April 7, 1948, and is headquartered in Geneva, Switzerland.

Sources: U.S. Centers for Disease Control, Merriam-Webster's Unabridged Dictionary, World Health Organization, Associated Press, Wyoming Department of Health

Appendix C: Uinta 4 Reopening and Transition Committee Members

Jeff Newton- Superintendent; Kim Dolezal -Assistant Superintendent, Ben Carr- High School Principal, Tarl Van Dusen -Middle School Principal, Bill Erickson- Elementary Principal, Randon Lawrence- Special Services Director, Dustin Rees- Activities Director, Bob Alvis- Maintenance Supervisor, Pam Sibert- Business Manager; Chris Stoddard- School Nurse, Brian Deru -Transportation Supervisor; Joe Webb- Technology Coordinator, Brady Thompson - Elementary Teacher, Isaac Kiefer- Middle School Teacher, Jessica Moretti- High School Teacher, Colette Bugas- Special Education Teacher, Stormy Luper - Counseling Services, Laura Jorgensen- Board Member, Kelly Carpenter-Board Member, Angela Sweep- Parent, Vonda Phillips-Fine Arts Teacher, Dallas Cottam-School Nurse

Consultation with Uinta County Health Department and Wyoming Department of Health:

Dr. Alexia Harrist; Wyoming State Health Officer

Dr. Michael Adams; County Health Officer:

Kim Proffit; Uinta County Nurse Manager

Dallas Cottam, Bridger Valley Public Health Nurse/Uinta 4 School Nurse

Appendix D: Related Links

Wyoming Department of Education Smart Start Guidance:

<https://drive.google.com/file/d/10DV6Xx-gohfpc5sY-1T-BX51dAzV1pN2/view?usp=sharing>

Uinta County Public Health Officer Smart Start School Opening

Recommendations/Requirement for Uinta County School Districts:

<https://drive.google.com/file/d/18GbPNcK4IdCvrU2f8IMN2Bw1FgfvaMq8/view?usp=sharing>

Wyoming High School Activities Association COVID-19 Guidance and Sports Rules Considerations:

<http://www.whsaa.org/>

American Academy of Pediatrics:

[COVID-19 Planning Considerations: Guidance for School Re-entry](#)

Appendix E: Uinta 4 Daily Screening Checklist

Uinta 4 Daily Screen Checklist

Daily Screening to be Conducted by Parents

Parents should check daily for signs of illness before sending children to school. Students with any illness must stay home. The following can be used as a guide: (Please note, the recognized symptoms of COVID-19 will likely continue to be refined over time. This list should be updated as necessary).

Does your student have any of the following symptoms:

- A cough
- Shortness of breath or difficulty breathing
- A fever of 100.4°F or higher or a sense of having a fever
- A sore throat
- Chills
- New loss of taste or smell
- Muscle or body aches
- Nausea/vomiting/diarrhea
- Congestion/runny nose – not related to seasonal allergies
- Unusual fatigue

Does anyone in your household have any of the above symptoms?

Has your student been in close contact with anyone with suspected or confirmed COVID-19?

The student must be excluded from school if the answer to any of the above questions is “yes.”