

Uinta County School District #4

Mountain View, WY 82939

307-782-3377

"Where the Buffalo Roam"



Online Food Service Payments Using RevTrak

The Uinta County School District #4 now provides parents an **easy** way to make online food service payments for their students. We have established a secure Web Store, powered by RevTrak. Our **Web Store** offers parents a **convenient** payment option when adding money to their student's food service account. Online payments can be made using a VISA, MasterCard or Discover credit or debit card. Please Note: A service fee of 3.61% will be applied at checkout.

How to Make Online Payments?

1. **Visit** our district Web Store at **uinta4.revtrak.net** [You need to have previously created an account with RevTrak in order to use the **Quick Checkout**. If you don't have an account, click on **Create New Account** or see our instructions for Creating an Account with RevTrak.]
2. Click on **LOGIN**
3. Enter the **email** and **password** you used to create your account in RevTrak, then click **LOG IN**
4. You will be taken back to the main screen. When you see Food Service Payments, click on the "**Click Here**" icon.
5. Enter the **PowerSchool Username** and **Password** associated with your Parent Access Account, then click **LOG IN**
6. The student(s) associated with the Parent Access Account should be listed. **Enter the amount** you wish to pay on each student, then click on **ADD SELECTED TO CART**
7. View the cart and click **CHECKOUT**
8. Click on **DEBIT/CREDIT** or **USE ECHECK**. The payment information previously entered/saved will show on the next screen. Click **CONTINUE**
9. Verify information for accuracy and select **PLACE ORDER**
10. The next screen allows you to **PRINT RECEIPT**, if desired.

Need Help?

Forgotten Web Store Password? Click Password Reminder under Services, enter your email address and click arrow. Your password will be emailed to you shortly.

Forgotten Parent Portal Password or no Parent Portal Access? *Contact Sherri Stucki, 307-782-3377 x 7218*

